

## **Rotary Club of Vancouver Director of Foundation**

The mission of The Rotary Foundation is to support the efforts of Rotary International in the fulfillment of the Object of Rotary, Rotary's mission, and the achievement of world understanding and peace through local, national, and international humanitarian, educational, and cultural programs. Club committees and subcommittees are an integral part of Rotary Foundation activities in your club. The club-level committee structure for The Rotary Foundation committee and subcommittees parallels the district-level committee structure. You should adapt it to meet the needs of your club. For example, if the club plans to apply for a humanitarian grant, it may want to have a grants subcommittee.

In a smaller club, The Rotary Foundation committee chair may be responsible for all aspects of Foundation support, or The Rotary Foundation and World Community Service might be handled jointly. Strive to ensure that the committee structure meets club needs and that the club maintains a balance between program participation and financial contributions.

### ***Rotary Foundation Committee***

- Coordinates the activities of Rotary Foundation subcommittees
  - Encourages active participation in Rotary Foundation programs
  - Encourages financial support of The Rotary Foundation
  - Publicizes the work of The Rotary Foundation both inside and outside the club
  - Plans an activity to observe Rotary Foundation Month (November)
- The Rotary Foundation committee can have the following subcommittees:

### ***Alumni***

- Identifies appropriate alumni as potential Rotarians
- Maintains a complete list of Foundation alumni within the community
- Advises the district and RI of any changes in the contact information for Foundation alumni
- Invites Foundation alumni to participate in club activities and to speak to the club about their experiences

### ***Annual Giving***

- Explains the relationship between Rotary Foundation programs and Annual Programs Fund giving
- Encourages every Rotarian to make a contribution of US\$100 or more to the Annual Programs Fund every year
- Designs and carries out a program to achieve the club's annual giving goal

### ***Grants***

- Knows each grant program and where to find information regarding eligibility criteria and application processes
- Understands the District Designated Fund (DDF), how funds may be used to support grant applications, and how to obtain the district Rotary Foundation committee's approval to use them in support of club projects
- Works closely with International Service committees such as the World Community Service committee
- Works closely with the district grants subcommittee chair to ensure that all grant applications are completed properly
- Ensures timely submission of reports for all Foundation grants the club has received

### ***Group Study Exchange (GSE)***

- Knows the program objectives and the application procedure
- Identifies team member candidates to endorse to the district
- Publicizes the experience of any past team members selected from the club's community and invites past team members to speak at club meetings
- Promotes home hosting and vocational opportunities to club members and offers to host the visiting team
- Publicizes the visit and activities of a team visiting the local community

### ***Permanent Fund***

- Secures Benefactor commitments (bequests and outright gifts of US\$1,000 or more to the Permanent Fund)
- Communicates regularly with the district Permanent Fund chair, identifying prospects for major gifts within the club and helping to cultivate and solicit those prospects as appropriate
- Encourages those Rotarians and friends who are able to join the Bequest Society by including The Rotary Foundation in their estate plans for US\$10,000 or more and notifying the Foundation of their intention in writing

### ***PolioPlus***

- Sponsors a local polio immunization activity for children in the community
- Supports a PolioPlus Partners project
- Promotes PolioPlus fundraising initiatives
- Features a club program about PolioPlus
- Updates the club regularly on the status of global polio eradication efforts

### ***Scholarships***

- Knows the program objectives and application procedures for Ambassadorial Scholarships, Rotary World Peace Scholarships, and Rotary Grants for University Teachers
- Confirms with the district Rotary Foundation committee the type and quantity of scholarships and grants available at the district level and the deadline for receipt of club-endorsed applications
- Publicizes the availability of Ambassadorial Scholarships, Rotary Grants for University Teachers, and Rotary World Peace Scholarships and identifies candidates to endorse to the district
- Helps provide Rotary orientation to scholars and university teachers sponsored by the club
- Identifies host counselors for Ambassadorial Scholars, University Teachers, and Rotary World Peace Scholars coming to the district and helps promote their activities, as requested by district leadership