

Rotary Club of Vancouver Membership Committee

The Director of Membership chairs the Membership Committee which is responsible for membership recruitment and retention. Recruitment involves the identification and recruitment of qualified candidates for membership.

Committee Member Responsibilities

- * Keeps list of classifications available within the Club's area as well as a record of classifications currently filled.
- * Prepares speaking notes for meeting with proposed new members, advising them of the requirements of membership in the Rotary Club of Lions Gate and inviting them to place their name as a proposed new member. Preparation of a printed document to be left with the potential new member is also recommended.
- * Prepares format for induction of new members to the Club. Prepares Induction Folder (includes Constitution, By Laws, the ABCs of Rotary, the Club History, Four Way Test, Objects of Rotary, Rotary Pin, Name Badge, Club Goals, Committee Structure)
- * Prepares a list of potential mentors (past presidents). Develops expectations for mentors role, and assigns a mentor to each new member.
- * Has a supply of Membership Proposal Forms outlining the process and time lines for the processing of a Membership Proposal. Ensures that the process is followed in a timely manner. Process includes preparation of a bio of the new member for the Club Secretary.
- * Prepares the orientation program or a modification thereof for new members and others with interest. For this purpose members who have joined within the past two years should be considered as new members.

The committee needs a minimum of 5 members.